

**ADMINISTRATIVE TRAINING INSTITUTE (ATI)**  
**GOVERNMENT OF ARUNACHAL PRADESH**  
**D-SECTOR: NAHARLAGUN**  
Email ID: [atidir@rediffmail.com](mailto:atidir@rediffmail.com) / [atiarunachal@gmail.com](mailto:atiarunachal@gmail.com)  
Website : [www.ati.arunachal.gov.in](http://www.ati.arunachal.gov.in)

No.ATI(TRG)-30/2025

Dated Naharlagun, the 19<sup>th</sup> June 2025

**TRAINING CIRCULAR**  
**(TIME BOUND)**

The Administrative Training Institute (ATI) Naharlagun will organize 2 (Two) Days Refresher Training on “**National Pension System (NPS)**” for the Group ‘B’ & ‘C’ Employees of A.P Secretariat and Heads of Offices in Capital Complex on **24<sup>th</sup> & 25<sup>th</sup> July 2025** at ATI Naharlagun.

The objective of the course is to sensitize the trainees on the provisions & benefit under the NPS for appropriate application of the rules in day-to-day work.

The intake capacity is restricted for 35(Thirty-five) participants only on “first come first serve basis”. The format for nomination is enclosed herewith.

Therefore, nominating authorities are requested to nominate 2(Two) participants from each department in the nomination format attached and submit the same along with contact details of the nominees on or before 21<sup>st</sup> July 2025 at the e-mail id and website given in the letter head above.

The nominating authorities and nominees should confirm their selection before joining the Programme from following persons:-

1. Shri Bittu Kri (APCS), Deputy Director ATI-cum Course Coordinator - 8415079830
2. Smti Hage Yapa, SPA to Director ATI – 9615287487
3. Smti Tomen Rumi Ronya, Programmer – 9383107977


The participants to report at ATI at 0900 Hrs for registration on 24<sup>th</sup> July 2025 and registration will be closed at 0950 Hrs.

Sd/-  
(Pate Marik)  
**Director (Training)**  
Administrative Training Institute,  
Naharlagun

Memo No.ATI(TRG)-30/2025/3332-39  
Copy for information and necessary action to:-

Dated Naharlagun, the 19<sup>th</sup> June 2025

- ✓ 1. The Secretary (Training), Govt. of Arunachal Pradesh, Itanagar for information
2. The Secretary GA/SAD, Govt. of Arunachal Pradesh, Itanagar for nomination of participants.
3. All the Directors, Govt. of A.P. Itanagar/Naharlagun/Nirjuli for nomination of participants.
4. All the Chief Engineers of Works Department, Itanagar / Naharlagun for nomination of participants.
5. Shri Bitti Kri, Deputy Director ATI-cum-Course Coordinator for necessary follow-up action.
6. Smti Tomen Rumi Ronya, Programmer for information and necessary action.
7. The SPA to Director ATI for information and necessary action.
8. The Office copy.

  
(Pate Marik)  
**Director (Training)**  
Administrative Training Institute,  
Naharlagun

## NOMINATION FORM

1. Programme Title :
2. Name of the Institute :
3. Venue :
4. Programme dates :
5. Name of the Candidate :  
(in capital letter)
6. SC/ST/OBC/ Others :
7. Date of Birth :
8. Designation :
9. Pay Matrix :
10. Basic Pay :
11. Academic qualification :
12. Professional Qualification :
13. Address for the Communication (with PIN):

Office Phone No..... email id.....

Mobile No. of Nominee:.....

Brief Description of the duties of the nominee:

Place:

(Signature of the Nominee)

Date:

### **TO BE FILLED IN BY THE SPONSORING AUTHORITY**

Certified that:-

- (a) The particulars given above are correct.
- (b) Due care has been taken of the training needs of the nominee(s) with reference to his/her present & future duties with reference to the contents of the course.
- (c) The nominee. If selected, will be relieved on full-time basis for attending the programme.

Address of the sponsoring authority for communication:

Address:

Contact No.:(A)Office:

(B) Mobile:

(C) email id:

Signature & date of the Sponsoring Authority with Seal